



## How to use CEHV's asynchronous training on the 4Cs of Civil Discourse in your class

- 1. Email your class roster to Kathryn Joyce (<u>joyce.173@osu.edu</u>) and request that your students be added to "Introduction to the 4Cs of Civil Discourse" on Carmen.
  - a. Rosters must contain students' name.# in the first column. Instructors can obtain a roster in this format by selecting the relevant course in <u>Aegis</u> and selecting 'Export Roster.'
- 2. Instruct students to do the exercises in the 4Cs training on a separate document.
- 3. Create an assignment in the Carmen site for your course where students can upload the document with their exercises.

