How to use CEHV's asynchronous training on the 4Cs of Civil Discourse in your class

To give your students access…

Email your class roster to Kathryn Joyce (joyce.173@osu.edu) and request that your students be added to "Introduction to the 4Cs of Civil Discourse" on Carmen.

> *Note: Rosters must contain students' name.# in the first column. Instructors can obtain a roster in this format by selecting the relevant course in Aegis and selecting 'Export Roster.'*

To verify completion…

Ask students to submit the "Verification of Completion" document they obtain by passing a short quiz at the end of the training.

> *Option: create an assignment in the Carmen site <u>for your course</u> where students can upload the verification document.*

Suggestion to increase engagement…

Instruct students to do the exercises in the 4Cs training on a separate document. Create an assignment in the Carmen site <u>for your course</u> where students can upload the document with their exercises.

Be **Curious**
Be **Charitable**
Be **Conscientious**
Be **Constructive**